

**GUIDANCE FOR SUBMITTING E&S PLANS  
TO THE LANCASTER COUNTY CONSERVATION DISTRICT  
FOR ADEQUACY REVIEW & APPLICATION PROCESS FOR NPDES STORMWATER PERMITS**

1. If requesting only an E&S plan adequacy letter include:
  - a) One E&S plan
  - b) LCCD plan review application form
  - c) Review fee payable to the **Lancaster County Conservation District** (Per most current fee schedule)
  - d) Include Chapter 105 Fee Calculation Worksheet for 105 fees (if applicable).
2. Certain earthmoving projects, that will disturb 1 acre or more over the life of the project, are subject to NPDES permitting. Use the following graphical illustration to determine when and how to apply for an NPDES Construction Site Storm water Discharge Permit.

**WILL THIS PROJECT DISTURB 1 OR MORE ACRES?**



**YES**



NPDES PERMIT REQUIRED

(See Permit Summary Sheet and NPDES General/Individual Permit Instructions, Form **3930-PM-WM0035**  
IF YES, CAN A **GENERAL** NPDES PERMIT BE USED FOR STORMWATER DISCHARGES?

↓  
**YES**

See **General** NPDES Permit Application Checklist  
**(IMPORTANT! See \* below)**

1. Three NOI Forms (3930-PM-WM0035)
2. Application Checklist (3930 PM WM0035)
3. \* **One E&S plan**
4. \* **One Post Construction BMP Plan, Worksheets & Calculations**
5. E&S Plan review fee payable to Lancaster County CD
6. NPDES Base Administrative Fee \$500  
(Payable to “LCCD Clean Water Fund”)
7. NPDES Disturbed Acre Fee (\$100 per disturbed acre  
Payable to “Commonwealth of PA Clean Water Fund”)
8. Act 14 Notification & Proof of Receipt with Act 67 & 68 language
9. USGS 7.5 Minute Quad Location Map
10. PHNP Receipt and clearance letters if applicable (PA Natural Heritage Program)



**NO → → NPDES Not Required**

↓  
**NO**

See **Individual** NPDES Permit Application Checklist  
**(IMPORTANT! See \* below)**

1. Three GIF Forms (8000-PM-IT0001)
2. Three NOI Forms (3930-PM-WM0035)
3. Application Checklist (3930 PM WM0035)
4. \* **Two E&S Plans & Narratives**
5. \* **Two Post Construction BMP Plans, Worksheets & Calculations**
6. Riparian or Riparian Forested Buffer Plan (if applicable)
7. E&S Plan review fee payable to Lancaster County CD
8. NPDES Base Administrative Fee \$1500  
(Payable to “LCCD Clean Water Fund”)
9. NPDES Disturbed Acre Fee (\$100 per disturbed acre  
Payable to “Commonwealth of PA Clean Water Fund”)
10. Act 14 Notifications & Proof of Receipt with Act 67 & 68 language
11. USGS 7.5 Minute Quad Location Map
12. PHNP Receipt and clearance letters if applicable (PA Natural Heritage Program)
13. Act 537 Approval Letter

District forms and links to NPDES forms are available on the District Website at:  
<http://www.lancasterconservation.org> Choose Erosion & Sedimentation

For projects over 10 acres OR federally funded projects:  
Cultural Resource Notice (0120-PM-PY0003) and certified mail receipt or PHMC reply letter.

**\*Additional copies required upon approval.**

**When submitting E & S plans to our office please keep the following items separate from the narrative, do not include in bound form:**

- |                     |   |
|---------------------|---|
| 1. LCCD Application | 3. NPDES related Forms                          |
| 2. PHNP FORM        | 4. Chapter 105 Application(s) and related forms |