

**LANCASTER COUNTY CONSERVATION DISTRICT
BOARD MEETING MINUTES
January 12, 2015**

The 756th regularly scheduled Board Meeting of the Lancaster County Conservation District was held on Monday, January 12, 2015, at 1:00 PM, in the multi-purpose room of the Farm & Home Center, 1383 Arcadia Road, Lancaster, PA.

The following Directors were present: Kenneth Meck, Chairman; Robert Shearer, Vice-Chairman; Dan Heller, Herb Kreider, Roger Rohrer, Sonia Wasco, Dick Shellenberger, Jay Snyder, and Commissioner Craig Lehman.

The following Associate Directors were present: Frank Burkhart, Lisa Graybeal, Ernest Orr, Jr., Don Robinson, Gregory Strausser, Robert Wagner and Kent Weaver.

The following District Advisor was present: Matthew Mack.

The following District Staff were present: Christopher Thompson, District Manager; Gerald Heistand, Business Manager; Jeff Hill, Agriculture Program Manager; Kevin Seibert, Agriculture Compliance Coordinator; Nate Kurtz, E&S Program Manager; Matt Kofroth, Watershed Specialist; Sallie Gregory, Conservation Education Coordinator; Suzanne Kopp, E&S Secretary; Paula Harnish, Administrative Secretary; Greg Heigel, Keith Lutz, Jenn Ledwich, Kevin Lutz, Andy Hake, Steve Reiff, and Kate Bresaw, Agriculture Conservation Technicians; Evan Martin and Jenna Mitchell, E&S Technicians; Kent Bitting, Professional Engineer; Adam Hartz, Ag Engineering/Technical Specialist Level I; and Jim Saltsman, Ag Engineering/Technical Specialist Level II.

The following Cooperating Agency representatives were present: Heather Grove, Natural Resources Conservation Service; and Elwood Blake, PA DEP; John Nissen, Bureau of Forestry; Peter Hughes, Red Barn Consulting; and Chris Sigmund, TeamAg.

Chris Thompson highlighted a Lancaster County map that showed impaired streams of the county, and then had District staff introduce themselves to Board members. Frank Burkhart provided an invocation for the meeting.

2014 Board Chairman Frank Burkhart called the meeting to order at 1:13 PM, and offered some comments as his term was expiring.

There were no additions to the agenda.

Commissioner Craig Lehman introduced Lancaster County Judge Dennis Reinaker.

An opportunity was given for public comment. None was offered.

Frank Burkhart referred to Item IV.9, Director Emeritus Policy. He then highlighted various accomplishments of Donald Robinson from his time as an adult instructor in 1985 to his job as District Administrator in 1993, and his appointment as an Associate Director in 2003. A plaque was then presented to Don Robinson recognizing his new status of Director Emeritus.

Reorganization of the Board

1. 2015 Appointments to the BOD

Chris Thompson announced that Dick Shellenberger is being re-appointed to a new term that will expire on 12/31/2018. Roger Rohrer, previously an Associate Director, is being newly appointed to a four year term as a voting director that will expire on 12/31/2018. Commissioner Craig Lehman is being re-

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appointed as Commissioner Director, with a term that expires on 12/31/2015. Judge Reinaker remarked that he supports the District's efforts and is pleased to have a part in the installation process. He read Section 27, Article 1, of the Pennsylvania Constitution, and then served the oath of office to Dick Shellenberger, Roger Rohrer and Commissioner Craig Lehman.

2. Election of Officers

Frank Burkhart asked Sonia Wasco to oversee the election of officers for the Lancaster County Conservation District Board for calendar year 2015. Wasco took the floor and presented the following proposed slate of officers for 2015:

Chairman: Ken Meck
Vice Chairman: Robert Shearer
Treasurer: Dan Heller
Secretary: Paula Harnish

Commissioner Craig Lehman seconded the proposed slate of officers. Sonia Wasco then asked whether there were any other nominations for any of the office positions. Dick Shellenberger moved that nominations for officers cease. Sonia Wasco seconded the motion. Motion passed unanimously.

Ken Meck took his position as Chair of the Lancaster County Conservation District. Chairman Meck requested that Frank Burkhart remain at the front of the room as he highlighted Burkhart's service to the District over the past twenty years. Meck remarked that he, the Board and staff say thank you. A certificate of appreciation was presented to Burkhart, along with a cake.

3. Associate Director Appointments

Dan Heller moved that Frank Burkhart be appointed and that Kent Weaver, Gregory Strausser and Darrell Becker be re-appointed as Associate Directors for 2015-2016 terms. Commissioner Lehman seconded the motion. Motion passed unanimously.

4. Election of PACD Voting Delegates

Chris Thompson mentioned that Ken Meck has been Lancaster's voting delegate for several years, and has agreed to serve out his term until July, but we are looking for two alternates. Dan Heller nominated Sonia Wasco to be an alternate PACD voting delegate. Heller then nominated Robert Shearer as a second alternate PACD voting delegate. Roger Rohrer moved to close nominations. Thompson clarified that the Board is considering Ken Meck, Sonia Wasco, and Robert Shearer to be 2015 PACD voting delegates. Jay Snyder moved to elect Ken Meck as Lancaster's PACD voting delegate with Sonia Wasco as the 1st alternate and Robert Shearer as the 2nd alternate. Dick Shellenberger seconded the motion. Motion passed unanimously.

Agency Reports

1. USDA, NRCS

Heather Grove gave an update on several NRCS programs and mentioned that they have a two million dollar allocation for EQIP.

2. PA DEP Field Rep Report

Elwood Blake, PA DEP, referred to the January 2015 DEP Field Rep Talking Points and reported that the agency expects a substantial amount of funding for cover crop and stream bank fencing with riparian buffers. They will also provide assistance for collecting information on non-cost-shared Best Management Practices. Special Projects are due February 27th, and he mentioned that he is willing to meet with staff to assist with completing an application.

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Consent Agenda

Chairman Ken Meck gave opportunity for directors to withdraw any of the items from the Consent Agenda for additional discussion.

Hearing that there were no items to be removed, Chairman Meck stated that items numbered one through five will be considered. Chris Thompson pointed out that the list of organizations that we pay membership dues to is provided for the Board's review. Dick Shellenberger moved to approve all of the items on the Consent Agenda. Sonia Wasco seconded the motion. Motion passed unanimously.

Following are the Consent Agenda items that were approved:

- 1. Minutes of December 3, 2014 Board meeting**
- 2. Technical Assistance Requests/Cancellations**
- 3. Nutrient Management Plan Approvals**
- 4. PACD Manure Management Manual and Chapter 102 Compliance Mini-Grant Application**
- 5. List of LCCD Memberships**

Additional Business

- 1.** There were no items removed from the Consent Agenda.

- 2. Treasurer's Report**

Gerald Heistand reviewed the final treasurer's report for year 2014. The treasurer's reports will be filed subject to audit.

- 3. Conservation Plans Acknowledgement**

The Board acknowledged the Conservation Plans and Ag E&S plans that were listed in the mailing.

- 4. Dirt & Gravel Rd and Low Volume Rd—Project Ranking Tool & Policy Update**

Matt Kofroth reminded the Board that last month they asked for more information on the ranking tool and Dirt & Gravel policy for Lancaster County. After some discussion, Sonia Wasco moved to accept the Dirt & Gravel/Low Volume Road Procedures and Policies along with the Application Ranking sheet as submitted. Robert Shearer seconded the motion. Motion passed unanimously.

- 5. Correspondence**

The following correspondence was circulated: Roger Rohrer Director Appointment letter, Dick Shellenberger Director Re-Appointment letter, Commissioner Lehman Director Re-appointment letter.

- 6. Spring and Summer Internship Opportunities**

Matt Kofroth informed the Board that there are two proposals being brought before the Board. The first one is to have Charissa Mohn (recommended by a Millersville University professor) here during the spring for two days per week to assist with watershed work. The other is to hire a summer intern who will be selected via interview. Both interns have been budgeted for in 2015. Jay Snyder moved that we accept proposals for the District to run two internship programs in 2015. Dick Shellenberger seconded the motion. Motion passed unanimously.

- 7. Manure Storage Policy Updates**

Jeff Hill reported that this is the Board's second read of this policy, which was always meant to target liquid and semisolid liquid manure storages. After several points of clarification, Dan Heller moved to approve the Minimum Sizing of Liquid or Semi-Solid Liquid Waste Storage Structures policy. Roger Rohrer seconded the motion. Motion passed unanimously.

8. Ag Compliance—Ag E&S Manure Complaint

Kevin Seibert reported that the Ag Compliance Review Committee met and recommends that the landowner's (Henry S. Miller, Little Britain Township) time to comply be extended into this Spring, without a notice of violation. Seibert will report back to the Board in May or June, 2015.

9. Director Emeritus Policy

Chris Thompson reported that the Board had its first review of the policy last month. Roger Rohrer moved to approve the Director Emeritus Policy as presented. Sonia Wasco seconded the motion. Motion passed unanimously.

Reports/Information

1. E&S/NPDES Monthly Projects Report

The E&S Projects report was provided on page 33 of the mailing. Nate Kurtz reported that 2014 was extremely busy with new submissions. He also reported that rehabilitation work on the Speedwell Forge lake project is ramping up at this time. The scheduled plan is to have it refilled sometime in 2016.

2. Exelon Report

Jeff Hill reported that the ranking committee met last Thursday and has allocated all of the funds, pending DEP approval. Once approval is granted by DEP, the projects can be brought to the Board.

3. Altria—No-till planter grant update

Chris Thompson reported that the planter has been built, and we are still looking for an owner.

4. Other

Chris Thompson reminded the Board of the trip to Stroud Research Center on February 19, with the bus leaving at 7:45 AM.

There was discussion on the format for the February 4th Board meeting. The Board leaned towards having a conference call meeting, but agreed that if there was substantial business, then it should be held as a regular meeting.

Chris Thompson mentioned that committee structure will merit some discussion in the future.

The new PACD delegates were reminded of the February PACD meeting.

Additional Comments

Lisa Graybeal mentioned that since we are looking at restructuring committees, it may be time to consider a public relations committee, or appoint a Board member to handle working with the media to get the word out about District concerns.

Meeting Adjournment

Dan Heller moved to adjourn the meeting at 2:25 PM. Robert Shearer seconded the motion. Motion passed unanimously.

Gerald M. Heistand
Recording Secretary